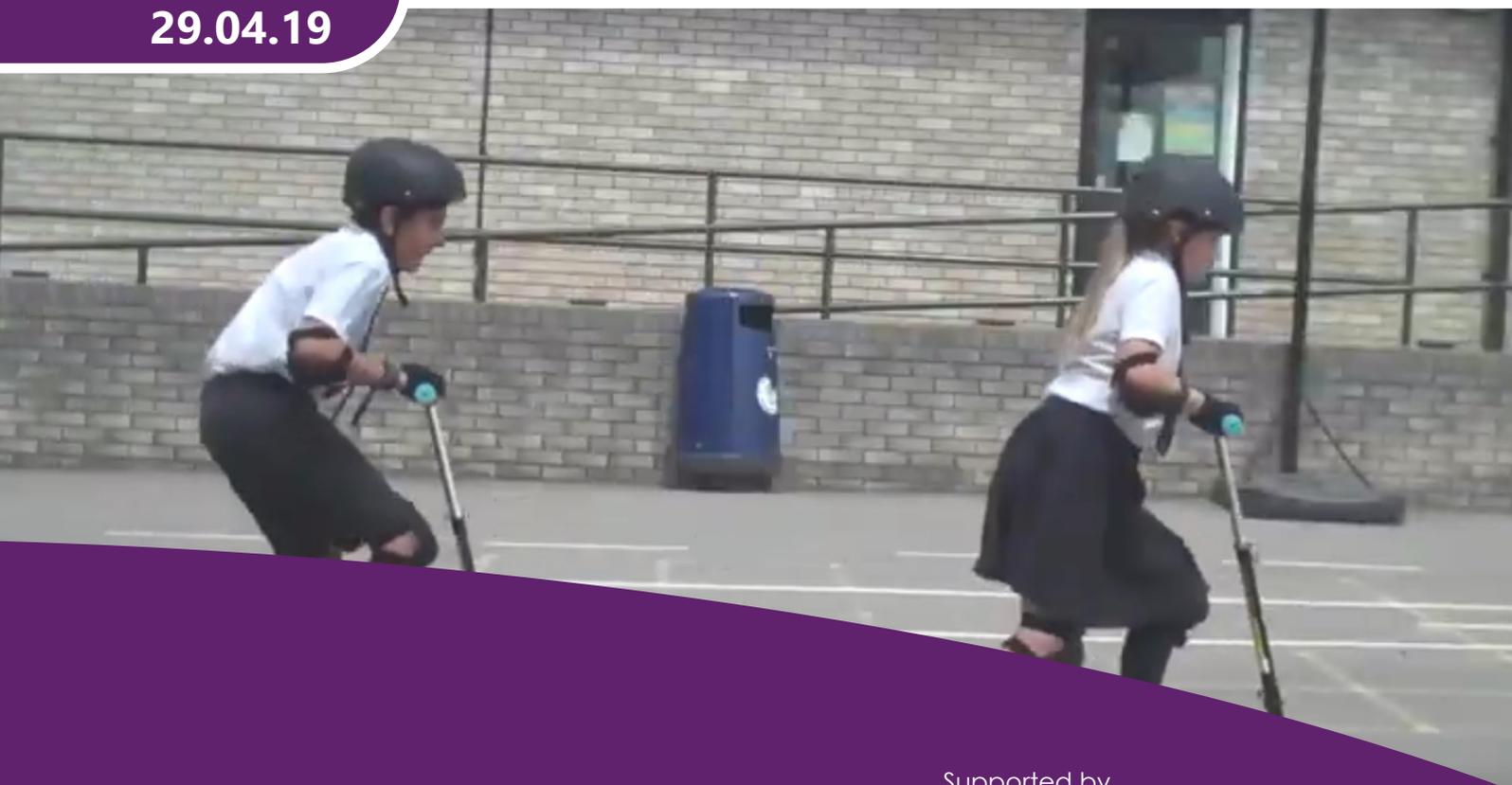


# Healthy Schools Fund

Grants of up to £5,000 for primary schools in Salford



Closing Date  
29.04.19



Supported by



# Healthy Schools Fund 2019/20 Guidance Notes

## Grants of up to £5,000 to help improve the health and wider wellbeing of your pupils

To give your school the best chance of success, please read the following guidance notes and criteria carefully.

If you have any questions about the fund, please contact Anna Horton, Healthy Schools Development Worker on 0161 787 7795 [anna.horton@salfordcvs.co.uk](mailto:anna.horton@salfordcvs.co.uk) or the wider Grants Team on 0161 787 7795 or email [grants@salfordcvs.co.uk](mailto:grants@salfordcvs.co.uk)

### What is the Healthy Schools Fund?

The Healthy Schools Fund is a small grants pot for primary schools in Salford. Schools can apply to deliver activities that meet the fund's priorities (see below) and which ultimately improve the health and wellbeing of children in Salford. The fund may represent an opportunity to try a new approach. Remember we want to fund you to make a difference to your pupils.

Schools can submit a bid individually (£5,000 max), or apply together as a cluster (£5,000 max per school).

The Healthy Schools Fund is provided by NHS Salford CCG as part of the wider Third Sector Fund and is one of the initiatives that support the *Start Well* theme within the CCG's Locality Plan.

### Eligibility for funding

Applications will only be accepted from primary schools in Salford. Only one application per school can be submitted, schools cannot be named in both individual bids and cluster bids.

### What are the priorities for the Healthy Schools Fund?

All applications must address one or more of the priorities below:

- Increased numbers of children taking part in health and wellbeing activities
- Improved health and wider wellbeing of Salford's children
- Increased confidence of children
- Improved mental health and emotional wellbeing of children
- Increased family engagement in the life of the school

### How much can you apply for?

You can bid for a maximum of £5,000 per school. Bids will be accepted from schools working together up to a maximum of £5,000 per school (in which case a lead school should be nominated to submit the bid, but each of the schools involved should be clearly identified in the project description, and signatures are required from the head teacher and school nurse of each of the schools involved).



## Important Dates

- Closing date: 12.00 noon on Monday 29th April 2019
- Schools notified of funding decision: w/c 27th May 2019

## How to complete the application form

### **Question 1 - Your School's details**

Please provide full details and postal address

### **Question 2 - Contact details**

Please provide the details for the lead member of staff on this project, and the head teacher.

### **Question 3 - Project Name**

It's a good idea to give your project a memorable name that is different to the name of your organisation.

### **Question 4 - Please provide a 50 word summary your project**

This needs to be a summary of the project you're looking for funding for, not your organisation. This information will be used by Salford CVS for reporting and promotion purposes.

### **Question 5 - Please describe your project**

This section should include what you intend to do through this project and how it will positively benefit the health and wellbeing of your pupils (and their families if relevant). Please assume the reader has no prior knowledge of your school and this type of project.

### **Question 6 - How will your project deliver on the priority outcomes**

It is vital that your project addresses the priority outcomes for children in Salford. If you feel you need assistance please contact Anna Horton, Healthy Schools Development Worker (for contact details see previous page).

### **Question 7 - How will you measure progress against these outcomes?**

Outputs from projects can be easy to measure, but outcome measurement requires some thought. Please contact Salford CVS if you feel you need support in answering this section.

### **Questions 8 - 14 - Maximising the benefits for Salford**

These questions help you consider the wider added social value that your project might deliver for the people, economy and environment in Salford.

### **Questions 15 & 16 - Number of children / families benefitting from this project?**

Be realistic about how many children / families will participate in or benefit from this project. We are interested in schools delivering good projects with a manageable number of beneficiaries.

### **Question 17 - What is the age range of children directly involved?**

Please indicate the age range(s) to be targeted through this project.

### **Question 18 - Where in Salford will the activities take place?**

Please tell us the location (or locations) of where your project will be delivered. Whilst we want activity to take place in Salford we recognise that certain activities need to be located elsewhere.

## Questions 19 & 20 - Has this project been discussed with the school nurse? / Name of Nurse

It is important that projects have been discussed with the school nurse and any concerns addressed.

## Question 21 - How will the project's benefits be sustained beyond the lifetime of this grant?

After any Healthy Schools monies are fully spent, how will the project be continued or the benefits sustained?

## Question 22 - Please provide a breakdown of the budget for this project.

Use the budget sheet to explain what you want the money for. The description needs to be clear. Please include calculations to help us understand how you've reached each figure.

### Example 1

**Acceptable:** Freelance artist costs - 20hrs/wk @ £10ph x 10 weeks = £2,000  
**Not acceptable:** Artist £2,000

### Example 2

**Acceptable:** Garden Tool Set (spade/fork/trowel) @ £20 each x 10 sets = £200  
**Not acceptable:** Tools = £200

Please also state any match funding your project has secured or applied for.

**Declaration** Please ensure the project lead and head teacher are happy to agree to submission of this application. We don't need traditional handwritten signatures.

## Planning your project to maximise the benefits for Salford

We are keen to see all projects contribute to improving the **social, economic** and **environmental** wellbeing of Salford. This is sometimes referred to as 'social value'.

**By making small changes at the design stage, you can make a big difference in helping create added social value in Salford.**

For practical suggestions please see the 'Social in Salford' section on the following page. Have a think as a project team how your project might deliver added social value for Salford.

## Deadline for applications

All bids must be returned by 12.00noon on **Monday 29th April 2019.**

Please email your completed application form to: [grants@salfordcvs.co.uk](mailto:grants@salfordcvs.co.uk)

Formats accepted: Word or PDF (from Word). Scanned PDFs are not accepted.

## What happens next?

All applicants will be informed of decisions of the funding panel during the week commencing 27th May 2019. Feedback will be provided to all unsuccessful applicants.

## Need any help?

Please contact us on 0161 787 7795 or email: [anna.horton@salfordcvs.co.uk](mailto:anna.horton@salfordcvs.co.uk) or [grants@salfordcvs.co.uk](mailto:grants@salfordcvs.co.uk)

Calling all schools in Salford...

# Unleash your creativity and go **Social in Salford**



When **planning your project** have a think about how you can deliver your activities for the benefit of Salford

**You could support other community / voluntary organisations and independent local businesses by shopping locally and keeping the money in Salford!**

**You can also do your bit for the environment by choosing greener products as well as reusing, recycling or composting any waste.**

**As you already support volunteering you're doing great things for local people. However you might be able to involve new groups in the project or help people develop new skills.**

One way of describing these added benefits is 'social value'.

## Spending with Salford in mind

**1) Venue Hire** Hiring community owned or managed venues helps maintain Salford's important community assets.

**2) Refreshments** Will refreshments be healthy? Will you include vegetarian, vegan, kosher and halal options? Will you be supporting local, independent shops or businesses?

**3) Marketing and Publicity** Have a think how you can support local printers or suppliers. Will you be using recycling paper, card or other materials?

**4) T-shirts and other merchandise** Whilst the vast majority of merchandise is manufactured in the far east, you can still do your bit for Salford and support local suppliers and shops. Organic cotton t-shirts are now more readily available.

**5) Entertainment / activity costs** Help keep your money within Salford and use local, independent businesses and suppliers where possible.

**6) Awards and Certificates** These could be hand-made by local people, and reflect the culture of Salford.

...plus lots of other amazingly creative ideas from your project team!

