**Manchester Carers Network Learning and Development Programme Sessional Worker**

**Sessional Worker Person Specification**

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria** | **Essential** | **Desirable** | **Assessment** |
| **Qualifications/**  **Experience** | Maths and English at grades C or above  At least one-year experience of working with and supporting adults and families e.g. in social work,  health, education, voluntary sector settings  Experience of supporting vulnerable people to achieve their goals | Experience of being a carer or using the services of a carers support organisation  Experience of working with carers  Experience of support planning with vulnerable people | Application/Interview/  Documents |
| **Skills and Abilities** | Excellent verbal and written communication skills  Ability to work in partnership with other professionals/agencies and a range of stakeholders  General IT competence including word-processing and using e-mails  Ability to engage with carers and provide practical advice and assistance  Ability to plan and manage own workload including setting priorities and managing time effectively | The ability to build and maintain relationships with key stakeholders.  Experience of presenting information in a variety of formats for different audiences. | Application/  Interview |
| **Knowledge** | A robust understanding of Safeguarding  Understanding and awareness of the needs of adult carers and their families  Knowledge of structure of community care, health and voluntary sector  Knowledge of issues which affect carers  An understanding of, and demonstrable commitment to ensuring equal opportunity | Knowledge of Health and Social care legislation as it relates to carers.  A good knowledge of agencies, organisations and professionals within Manchester.  An understanding of mental health and wellbeing. | Application/  Interview |
| **Values and Personal Attributes** | A commitment to Gaddum Centre values  A commitment to equality and diversity  Flexible and positive work ethic  The post holder must display integrity, honesty and good judgement | Knowledge of Gaddum Centre and its services  Previous experience of being a sessional worker | Application/  Interview |
| **Other requirements** | Ability to travel independently across Manchester  Flexible approach to working hours and ability to work unsociable hours to meet the needs of carers | Use of own car | Application/  Interview |